GLENDALE ELEMENTARY SCHOOL DISTRICT NO. 40

7301 North 58th Avenue, Glendale AZ 85301 Fax: (623) 237-6295 Email: VendorRegistration@gesd40.org

VENDOR REGISTRATION APPLICATION

ORDER INFORMATION			PAYMENT INFORMATION				
LEGAL NAME OF VENDOR		LEGAL NAME OF PAYEE					
STREET ADDRESS		STREET ADDRESS					
STREET ADDRESS 2		STREET ADDRESS 2					
СІТУ		СІТУ					
STATE ZIP CODE		STATE		ZIP CODE			
PHONE # FAX #		PHONE #		FAX#			
CONTACT NAME		CONTACT NAME					
EMAIL ADDRESS FOR PURCHASE ORDERS			EMAIL ADDRESS FOR ACCOUNTS RECEIVABLE				
WEB ADDRESS		FEDERAL ID #	9 # SOCIAL SECURITY #				
By signing below, I hereby acknowledge that: 1. I am duly authorized to certify the information requested herein. 2. To the best of my knowledge, the elements of the information provided herein are accurate and true as of this date. 3. My organization will comply with all State statutes and Federal equal opportunity and non-discrimination requirements and conditions of employment in accordance with A.R.S. Title 41, Chapter 9, Article 4 and Executive Order Number 75-5 dated April 28, 1975. 4. Filing of a Vendor Registration Application supplies information only and does not constitute an assumed obligation by Glendale Elementary School District (GESD) to guarantee contractual awards or agreements to my organization. 5. Updating information contained on this form is solely the duty of my organization. 6. My organization will not provide any product or service without first having in our possession an authorized GESD Purchase Order. No products or services will be provided based on a verbal promise of a Purchase Order or with the submission of a requisition for a Purchase Order. I understand that payment for any product or service provided without an authorized Purchase Order is not the responsibility of GESD and that I will have to obtain payment from the individual requestor. 7. My organization will direct all communication regarding GESD Purchase Orders to the GESD Procurement Office. 8. My organization will provide the Purchase Order number on all invoices submitted to GESD. I understand that invoices received without this information will not be paid. 9. My organization will submit all invoices directly to GESD Accounts Payable and not to the requesting department or school.							
GESD maintains a Vendor Registry for the purpose of notifying ven any codes applicable to your company below. If you do not see you					hed list of Commodity	/ Codes and enter	
Example: 17C							
VENDOR R							
9/							
If you are currently covered under a Cooperative Contract with ano	ther agency, please fill in	n the appropriate in	formation below				
AZ State Procurement Office	Contract # Expiration Date						
AZ State Procurement Office Mohave Educational Services Cooperative Greater Phx Purchasing Consortium of Schools GPPCS	Contract # Contract #				Expiration Date Expiration Date		
Greater Phx Purchasing Consortium of Schools GPPCS	Contract #				Expiration Date		
Other	Contract #				Expiration Date Expiration Date		

Please fill out the attached Conflict of Interest Disclosure on the following page.

Glendale Elementary School District Purchasing Department 7015 W. Maryland Avenue, Building C Glendale, Arizona 85303 623-237-6283

Conflict of Interest Vendor Disclosure Form

Note: A potential or actual conflict of interest exists when commitments and obligations are likely to be compromised by the vendor's other material interests, or relationships (especially economic), particularly if those interests or commitments are not disclosed.

This Conflict of Interest Form shall indicate whether the vendor has any existing relationship with an employee or Board Member of the Glendale Elementary School District. The vendor should also disclose any personal, business, or volunteer affiliations that may give rise to a real or apparent conflict of interest.

Date:
Name:
Company:
Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:
I have no conflict of interest to report.
I have the following conflict of interest to report
1
2 <u>.</u>
3
I hereby certify that the information set forth above is true and complete to the best of my knowledge.
Signature:
Date:

ADVERTISING SERVICES Newspaper Website

91. AIRFARE

2. APPLIANCES

- A. Ice Machines
- B. Kitchen
- C. Laundry
- D. Maint / Repair

3. ART

- A. Die Cut Equipment & Supplies
- B. Equipment
- C. Equipment Maint / Repair
- D. Paper Cutter
- E. Supplies / Inst Aids

4. ASSESSMENTS / TESTING

- A. Equipment
- B. Equipment Maint / Repair
- C. Software
- D. Reg Ed Supplies (booklets, forms)
- E. Spec Ed Supplies (booklets, forms)

5. ASSOCIATIONS / MEMBERSHIPS

- A. Administrative
- B. Business Services
- C. Food Service
- D. Grounds
- E. Human Resources
- F. Instructional / Curriculum
- G. Language Acquisition
- H. Maintenance
- I. School Leadership
- J. Special Education
- K. Student
- L. Technology
- M. Transportation
- N. Wellness

6. ATHLETIC - P.E. & SPORTS

- A. Equipment (soccer goals, batting cages)
- B. Equipment Maint / Repair
- C. Scoreboards
- D. Supplies

7. AUDIO/VISUAL

- A. Equipment (TVs, PA systems, iPods)
- B. Equipment Maint / Repair
- C. Supplies

8. AUTOMOTIVE (NON-STUDENT)

- A. Equipment
- B. Maint / Repair
- C. Painting
- D. Supplies
- E. Towing
- F. Washing

9. AUTOMOTIVE (STUDENT)

- A. Equipment
- B. Maint / Repair
- C. Painting
- D. Supplies
- E. Towing

F. Washing

10. AWARDS & INCENTIVES

- A. Employee Achievements
- B. Employee Incentives
- C. Student Achievements
- D. Student Incentives

11. BANKING

- A. Account Services
- B. Financing / Leasing
- C. Supplies

12. BATTERIES

- A. Alkaline (AAA, AA, C, D, 9 Volt)
- B. Automotive
- C. Fire Alarm

13. BLEACHERS

- A. Maint / Repair
- B. Permanent
- C. Portable

14. BOARDS

- A. Bulletin
- B. Chalk
- C. Tack
- D. White

15. BUILDING MAINT / REPAIR SVCS

- A. Air Conditioning
- B. Cabinetry / Casework
- C. Ceiling
- D. Doors
- E. Electrical
- F. Evaporative Cooling
- G. Exhaust Hood
- H. Flooring
- I. Garage / Fuel Island
- J. Heating (boilers)
- K. Insulation
- L. Lighting
- M. Painting
- N. Plaster / Drywall
- O. Plumbing
- P. Refrigeration
- Q. Roll Doors
- R. Roofing
- S. Water / Sewer
- T. Welding

16. BUILDING MATERIALS & SUPPLIES

- A. Air Conditioning (filters)
- B. Cabinetry / Casework
- C. Ceiling
- D. Doors
- E. Electrical
- F. Equipment Maint / Repair
- G. Evaporative Cooling
- H. Flooring
- I. Garage / Fuel Island
- J. Hardware
- K. Heating
- L. Insulation
- M. Lighting
- N. Lumber
- O. Paint
- P. Plaster / Drywall
- Q. Plumbing
- R. Refrigeration
- S. Roll Doors
- T. RoofingU. Tools
- V. Water / Sewer
- W. Welding

17. BUSINESS MACHINES

- A. Cash Registers
- B. Cash Register Maint / Repair
- C. Copiers
- D. Copier Maint / Repair
- E. Fax Machines
- F. Fax Machine Maint / Repair
- G. Laminators
- H. Laminator Maint / Repair
- I. Mailing Equipment
- J. Mailing Equipment Maint / Repair
- K. Microfiche
- L. Microfiche Maint / Repair
- M. Poster Maker
- N. Poster Maker Maint / Repair
- O. Rotating Filing System
- P. Rotating Filing System Maint / Repair
- Q. Transcribers
- R. Transcriber Maint / Repair
- S. Typewriters
- T. Typewriter Maint / Repair

18. COMMUNICATION

- A. Equipment
- B. Maint / Repair (reprogram bells)
- C. PA Systems
- D. Pagers
- E. Two-Way Radios

19. COMPRESSORS

- A. Equipment
- B. Maint / Repair
- C. Rebuilding

20. COMPUTERS (HARDWARE)

- A. Cabling
- B. Conduit
- C. CPUs / Monitors
- D. Maint / Repair
- E. Memory
- F. Printers
- G. Servers
- H. Supplies (keyboards, mice, flash drives)
- I. Toner Cartridges
- J. UPS
- K. Network

21. COMPUTERS (SOFTWARE)

- A. Administrative
- B. Business Services
- C. Classroom
- D. Food Service
- E. Human Resources
- F. Internet Services
- G. Language Acquisition
- H. Programming
- I. Special Education
- J. Student Management Database
- K. Transportation

22. CONFERENCES / TRAINING

- A. Academic Support
- B. Assessments
- C. Business Services
- D. Career Fairs
- E. Clerical
- F. Food Service
- G. Gifted / Higher Thinking
- H. Governing Board
- I. Grounds
- J. Human Resources
- K. Instructional Coaching
- L. Language Acquisition
- M. Literacy
- N. Maintenance
- O. Math
- P. Medical
- Q. Phonics
- R. Preschool / Early Childhood
- S. Prevention
- T. School Leadership
- U. Science
- V. Social Studies
- W. Special Education
- X. Technology
- Y. Transportation (vehicle)
- Z. Writing
- AA. Hotel
- AB. Transportation (airfare)
- AC. Tranportation (department)

23. CONSULTING SERVICES

- A. Alarm
- B. Asbestos / Hazard
- C. Construction / Engineering
- D. Curriculum
- E. Drugs / Alcohol
- F. Educational Program
- G. Employment / Salary
- H. Energy Management
- I. Financial / Tax Shelter
- J. Grants
- K. Human Resources
- L. Insurance
- M. Prevention
- N. Redistrict / Boundary Changes
- O. Special Education
- P. Structural
- Q. Technology
- R. Transportation
- S. Data Assessment

92. CONTRACTED EDUCATION PRGRMS

- A. Author / Writing
- B. Entertainment
- C. Health
- D. Math
- E. Musician / Music
- F. Nature / Wildlife
- G. Other
- H. Physical Education
- I. Prevention
- J. Science

24. CONTRACTED PROFESSIONAL SVCS

- A. Accountant / CPA
- B. Administrative (AASBO Data Coll)
- C. Appraisal
- D. Architects
- E. Auctioneer
- F. Auditor
- G. Background Checks
- H. Bond Council
- I. Child Care Services
- J. Claims Processing
- K. Debt Collections
- L. Disc Jockey
- M. Dry Cleaner
- N. Education / Substitute Teachers
- O. Employment
- P. Graphic Design
- Q. Hazardous Material Disposal
- R. Legal Council
- S. Lobbyist
- T. Mediator / Hearing Officer
- U. Medical
- V. Motivation / Keynote Speaker
- W. Moving
- X. Parent / Family Speaker
- Y. Pest Control
- Z. Prevention Programs
- AA. Referee / Sports
- BB. Security
- CC. Translation / Interpreting
- DD. Transportation (charter bus, city bus)

25. CONSTRUCTION / CONTRACTORS

- A. Air Conditioning
- B. Asbestos Abatement / Remediation
- C. Asphalt / Paving
- D. Building
- E. Cabinetry / Casework
- F. Ceiling
- G. Concrete
- H. Electrical
- I. Evaporative Cooling
- J. Flooring
- K. General
- L. Heating
- M. Landscaping
- N. Lighting
- O. Painting
- P. Plumbing
- Q. Refrigeration
- R. Roofing
- S. Water / Sewer

26. CUSTODIAL

- A. Equipment
- B. Equipment Maint / Repair
- C. Services (outsourced)
- D. Supplies

27. DRAMA / THEATER

- A. Costumes
- B. Equipment
- C. Equipment Maint / Repair
- D. Supplies

28. ENERGY MANAGEMENT

- A. Equipment
- B. Equipment Maint / Repair
- C. Installation
- D. Leases

29. ENGINEERS

- A. Civil
- B. Electrical
- C. Geotechnical
- D. Hazardous Waste
- E. Mechanical
- F. Structural
- G. Surveying

90. EVENT PLANNING

- A. Carryout / Delivery Food
- B. Catering Services
- C. Consulting Services
- D. Decorations / Supplies

30. FEES

- A. Emissions
- B. Garnishments
- C. Licensing
- D. Notary
- E. Permits
- F. Testing / Certification
- G. Tournaments / Participation
- H. Vehicle Licensing

31. FENCING

- A. Equipment
- B. Installation
- C. Maint / Repair
- D. Supplies

32. FIELD TRIPS

- A. Amusement Parks
- B. Bowling
- C. Farms / Nature
- D. Movie Theaters
- E. Museums
- F. Music / Concerts
- G. Plays
- H. Science Centers
- I. Student Leadership
- J. Swimming Pools / Parks
- K. Zoos

33. FIRE EXTINGUISHERS

- A. Equipment
- B. Maint / Repair

34. FIRE SYSTEMS

- A. Alarm, Equipment
- B. Alarm, Installation
- C. Alarm, Maint / Repair
- D. Alarm, Monitoring
- E. Ansul System, Equipment
- F. Ansul System, Maint / Repair
- G. Fire Riser, Equipment
- H. Fire Riser, Maint / Repair

35. FLAGS / FLAGPOLES

- A. Equipment
- B. Supplies

36. FOOD SERVICE

- A. Beverages
- B. Bread
- C. Bottled Water
- D. Commodity Processing
- E. Condiments
- F. Dairy
- G. Dry Foods
- H. Educational Materials
- I. Equipment
- J. Equipment Maint / Repair
- K. Frozen Foods
- L. Meats
- M. Paper / Plasticware
- N. Pizza
- O. Produce
- P. Snacks
- Q. Supplies
- R. Vending Machines

37. FUEL

- A. Diesel
- B. Gasoline
- C. Natural Gas
- D. Oil
- E. Propane

38. FUNDRAISERS

- A. Bookfairs
- B. Candy / Snacks
- C. Discount Cards
- D. Frozen Foods
- E. Novelty Items
- F. Other

39. FURNITURE

- A. Adaptive / Special Needs
- B. Art
- C. Classroom
- D. Computer
- E. Home Economics
- F. Industrial Arts / Shop
- G. Library
- H. Maint / Repair / Refinish
- I. Media
- J. Modular
- K. Music
- L. Nurse
- M. Office
- N. Outdoor (benches, picnic tables)
- O. Science

40. GROUNDS

- A. Chemicals
- B. Equipment
- C. Equipment Maint / Repair
- D. Fertilizer
- E. Irrigation Services
- F. Plants
- G. Rock / Sand / Cement
- H. Sod / Dirt
- I. Supplies
- J. Tools
- K. Tree Trimming
- L. Weed Control

41. HEAVY MACHINERY

- A. Forklifts
- B. Forklift Maint / Repair
- C. Hydraulic Lifts
- D. Hydraulic Lift Maint / Repair
- E. Material Handling Equipment
- F. Material Handling Maint / Repair
- G. Riding Lawn Equipment (mowers)
- H. Riding Lawn Maint / Repair
- I. Tractors
- J. Tractor Maint / Repair

42. HOME ECONOMICS

- A. Equipment
- B. Equipment Maint / Repair
- C. Supplies

43. INDUSTRIAL ARTS / SHOP

- A. Equipment
- B. Equipment Maint / Repair
- C. Supplies

44. INSTRUCTIONAL AIDS

- A. Agendas (homework folders)
- B. Educational Toys / Games
- C. Gifted / Higher Thinking Materials
- D. Literacy Materials
- E. Maps / Globes
- F. Math Materials
- G. Phonics Materials
- H. Prevention Materials
- I. Science Materials
- J. Social Studies Materials
- K. Special Education / Adaptive

45. INSTRUCTIONAL SUPPLIES

- A. Bulletin Board Supplies
- B. Craft Supplies
- C. Lesson Books / Desk Calendars (sub fldr)
- D. Measuring Supplies
- E. Note Pads / Notebooks
- F. Painting Supplies
- G. Room Supplies (clocks, fans, posters)
- H. Scissors
- I. Stickers / Certificates / Bookmarks
- J. Tape / Glue / Staples
- K. Writing Supplies

46. INSURANCE

- A. Benefits Administration
- B. Casualty / Liability
- C. Employee Assistance Program
- D. Group
- E. Health
- F. Pension / Profit Sharing
- G. Student
- H. Workers Compensation

47. LIBRARY 55. OFFICE EQUIPMENT & SUPPLIES **60. PRINTING** A. Book Binding A. Calendars / Organizers B. Books B. Desktop Supplies (paper clips, tape) A. Binding C. Filing / Storage / Binding B. Equipment C. Equipment C. Equipment Maint / Repair D. Equipment Maint / Repair D. Equipment E. Reference Books E. Equipment Maint / Repair D. Forms Software F. Labels E. Services G. Supplies G. Other F. Supplies 61. PROFESSIONAL / PARENT MATERIALS Videos / DVDs H. Paper / Pads / Forms 48. LOCKERS A. Administrative I. Stamps A. Equipment **Writing Supplies** B. Classroom Management 56. PACKAGING MATERIALS B. Equipment Maint / Repair C. Higher Thinking 49. LOCKS & RELATED HARDWARE A. Boxes / Bags D. Literacy E. Math A. Equipment B. Packing Tape B. Key Cutting C. Shipping Labels F. Prevention C. Locksmith Services D. Shrink Wrap G. Science Supplies Strapping Material H. Social Studies 50. LODGING 57. PAPER I. Spalding A. Construction A. Camp Facilities J. Special Education B. Hotels / Motels B. Copy / Bond Technical 51. MASTER CLOCK SYSTEM 94. RECRUITMENT C. Craft D. Custodial A. Travel A. Equipment B. Equipment Maint / Repair E. Envelopes B. Supplies C. Installation F. Forms C. Printing Supplies **Shredding Services** D. Promotional Items 52. MEDICAL EQUIPMENT & SUPPLIES 58. PHOTOGRAPHY E. Dues and Fees A. Equipment A. Developing / Mounting Services F. Equipment 62. REFUSE B. Equipment Maint / Repair B. Equipment (digital cameras) Supplies C. Equipment Maint / Repair A. Containers 53. MODULAR D. Student Pictures B. Recycling A. Buildings E. Supplies C. Service 59. PLAYGROUND EQUIPMENT 63. RENTAL B. Relocation Sitework A. Equipment Bounce Houses / Inflatables (dunk tanks) 54. MUSIC B. Maint / Repair B. Building A. Instruments C. Playstructures C. Chairs / Tables B. Maint / Repair D. Sand Boxes D. Costumes C. Piano Tuning E. Shade Structures E. Custodial Products F. Supplies F. Heavy Equipment D. Risers E. Sheet Music G. Surfacing G. Linens

89. POSTAGE

A. Presort Services

B. Shipping, Freight (trucking co)

Shipping, Small Packages (UPS / FedEx)

H. Other

Party Supplies

Uniforms

Vehicle

Supplies

A. Curtains B. Service C. Installation D. Lighting C. Supplies D. Training (CPR / 1st Aid) C. Installation C. Equipment Maint / Repair C. Supplies A. Chemicals B. Equipment C. Equipment C	64.	SAFES	72. STAGE	
65. SAFETY A. Equipment B. Equipment Maint / Repair C. Supplies D. Training (CPR / 1st Aid) 66. SCIENCE A. Chemicals B. Equipment Maint / Repair C. Supplies B. Storage Containers TA. Subscriptions C. Equipment Maint / Repair D. Supplies B. Storage Containers TA. Subscriptions C. Equipment Maint / Repair D. Supplies B. Magazines C. Newspapers A. Equipment B. Equipment Maint / Repair C. Newspapers D. Websites, instructional E. Websites, recruiting D. Monitoring C. Equipment Maint / Repair D. Monitoring C. Installation D. Monitoring C. Library D. Office E. Warehouse C. Installation D. Maint / Repair C. Installation C. Installation C. Installation D. Maint / Repair C. Installation D. Maint / Repair C. Installation C. Installation C. Installation C. Installation C. Repair D. Vehicle C. Gas B. Building Signage C. Crossing Guard / Road Signs D. Marquee C. Physical C. Psychologist D. Social D. Fieet Management	A.	Equipment	A. Curtains	79. TRACKING / ID SYSTEMS
A. Equipment Maint / Repair C. Supplies D. Training (CPR / 1st Aid) F. Platforms 73. STORAGE SYSTEMS A. Chemicals B. Equipment Maint / Repair C. Supplies B. Equipment C. Supplies C. Supplies G. SCHECE A. Chemicals B. Equipment C. Equipment C. Equipment C. Equipment C. Equipment C. Equipment C. Equipment Maint / Repair D. Supplies C. Equipment Maint / Repair D. Supplies C. Equipment Maint / Repair D. Supplies C. Equipment C. Equipment Maint / Repair D. Supplies C. Newspapers C. Newspapers C. Newspapers C. Newspapers C. Newspapers C. Newspapers C. Installation D. Monitoring C. Installation D. Monitoring C. Library D. Monitoriory C. Library D. Maint / Repair C. Installation C. Installation C. Repair C. Library D. Maint / Repair C. Installation C. Repair C. Library D. Maint / Repair C. Installation C. Repair C. Library D. Maint / Repair C. Installation C. Repair D. Vehicle E. Service E. Warehouse F. Supplies A. Bluestaking Services B. Building Signage C. Crossing Guard / Road Signs D. Marquee C. Crossing Guard / Road Signs D. Marquee E. Name Plates C. Psychologist C. Psychologist C. Electric Carts (gators) D. Fleet Management	В.	Service	B. Equipment	A. Property Tracking Equipment
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C. Supplies D. Training (CPR / 1st Aid) F. Platforms F. Platforms F. Staff ID Equipment Maint / Repair F. Staff ID Supplies G. Student ID Equipment H. Student ID Equipment I. Student ID Supplies So. Travel AgeNCIES So.	A.	Equipment	D. Lighting	C. Property Tracking Supplies
D. Training (CPR / 1st Aid) 73. STORAGE SYSTEMS A. Electronic Data Storage B. Storage Containers H. Student ID Equipment B. Durnals B. Magazines B. Band C. Staff D. Student D. Websites, Instructional B. Band C. Staff D. Student D.	В.	Equipment Maint / Repair	E. Maint / Repair	D. Staff ID Equipment
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